Корний Екатерина

IT-СПЕЦИАЛИСТ, 5 000 ГРН.

18 жовтня 2021 Місто: Херсон

Вік: 26 років
Режим роботи: віддалена робота, часткова зайнятість, додатковий заробіток
Категорії: IT, WEB фахівці, Реклама, маркетинг, PR, Робота для студентів

Увійдіть або зареєструйтеся на сайті як роботодавець, щоб бачити контактну інформацію.

Опис

ИНТЕРЕСУЕТ ПОДРАБОТКА

Enthusiastic in finding new and non - standard solutions, eager to contribute to team success through hard work, attention to detail and excellent organizational skills. Clear understanding of main goals and success - oriented and ready to work under pressure of circumstances, processing new ways of finding out creative solutions and training in professional field. Motivated to learn, grow in professional branch.

Experience:

1. **Call Centre Operator**

6/2017 - 12/2017

Professional skills and responsibilities:

Developed and maintained courteous and effective working relationships.

Proved successful working within tight deadlines and fast - paced atmosphere.

Offered friendly and efficient service to all customers, handled challenging situations with ease.

Effective in building relationships with cold client Base

Comprehensive customer support with: company information presentation, company promo services, discounts actions, tariffs, fulfillment of external callings, sales over the phone calls

1. **Shop Administrator, Sales Manager, system administrator**

21/09/2018 - 30/04/2021

Automobile Technical Service Center “Japan” , PPI LevchencoO.P

Professional skills and responsibilities:

1 Site Service Support for japan.ks.ua

2 Loading of Price lists

3 working in 1C environment dealing with financial statements (debit\credit reports, revenues, excesses, balance sheets accordingly providers invoices, revision.

4 Main Server Maintenance, adjustments

5.Purchase of Goods

6.Auto Parts Sales

7. Inventory

8. Choosing and selling parts on the base of « EMEX« , « Lana « , « Mazda epc2 « , « TECDOC « , « FPS « , « TOYOTA EPC « , « MITSUBISHI « , « AVTO.PRO «

9. Communication with customers and finding out clues and compromises to avoid conflicts

10. Accepting inner calls

- 11. Giving brand consultations, information about product availability and tracking of delivery terms.

1. **IT company**
2. 1.Spare Parts Finder

Working with databases,

3.Work in Excel Tables

4. Uploading information on the website

1. 5. Creating pictures
2. 6 video montage

7.smm planner (Instagram+facebook posts)

Education

1) Junior Specialist in Computer Programming, Kherson Polytechnic College(9/2015 - 6/2019,

2) Bachelor of Sience, not accomplished, faculty of Computer Science, Kherson Polytechnic College 9/2019 - 6/2020
3) Bachelor of Sience, not accomplished, faculty of Computer Science, NATIONAL UNIVERSITY INSTITUTE OF shipbuilding ADMIRALA MAKAROVA 9/2021-7/2023

Had been improving practical skills during the studying and got good feedback from the employer.

Additional Certifications

Driving license B category

Professional skills

Experienced user Windows Environment, MS Office applications(Excell Word) , work with Browsers (Opera,Mozilla,Firefox) , Text and Graphical Processors (Word, Word Pad, Power Point)

Languages:

English - B2

Ukrainian - native

Russian - native

Hobby
Guitar, lyrics, books, psychology.

Additional information:

I like developing my individual and professional skills, ready to learn, oriented for long-term working relationship. I’m easy going sociable person. I value people and appreciate working with professionals.