Юрченко Татьяна

PROJECT MANAGER, 30 000 ГРН.

14 грудня 2021 Місто: Київ

Готова до відряджень: Харків, Одеса, Дніпро

Вік: 41 рік

Режим роботи: повний робочий день, вільний графік роботи, віддалена робота

Категорії: IT, WEB фахівці, Дизайн, творчість, Керівництво

✔ Готова до відряджень

Увійдіть або зареєструйтеся на сайті як роботодавець, щоб бачити контактну інформацію.

Опис

Objective

I would like to obtain an appointment in the company where there are different challenging projects and various opportunities for communication with clients, and with different ways for development as professional. I wish to grow with the company, be useful for it in the achievement of high profits, and find new ways for self-development. Also, would like to share my experience where needed, and help people (i.e. team members) grow their skills, and assist everyone when needed.

Summary of Qualifications

Over 9 years of experience in the area of project management and over 10 in development of software. Easily learning new business specifics in order to propose efficient solutions to the customers, love working in a team and help everyone when needed. My strengths are an ability to establish clear communication with customers, good listening skills, and client-oriented personality. I'm rather responsible, obliging and diligent person, keen on learning and trying new stuff, capable to work under pressure and in stressful conditions always keep my head cold and sober.

Technical Skills

Programming languages and technologies (junior level): SQL, HTML/CSS/JS, Pascal, Visual Basic, VBA

Operating Systems (level of user): Windows 98, Windows XP, Windows 7, Linux Ubuntu, X Yosemite, X Sierra

Programming practices: Agile (Scrum, Kanban, XP, TDD, FDD), RUP, Waterfall

Application/Web Servers (level of user): Jakarta Tomcat, jBoss Application Server

Wireframes Design: MS Visio, GIMP, Balsamiq Mockups, SketchinPencil, NinjaMock

Form Builders: Typeform, Formstack, Google Forms

UML Modeling: Dia, MS Visio, Draw.io

CRM Systems: Opentaps, SalesForce, HubSpot, MS Dynamics (beginner level)

Management tools: MS Project, OpenProj, xPlanner, Confluence, Wiki, easyProject

Source Control: Tortoise SVN, Subversion

RDBMS (level of user): MS SQL Server 2008

Bug tracking Systems: Jira, Celoxis, FogBugz, Redmine, easyRedmine, Kanbanize.com

Languages: English (Upper-Intermediate/Advanced), French (Beginner), Russian (Native), Ukrainian (National)

Certifications

Certified Scrum Product Owner (after training) (2012, Scrummaster.com.ua, Coach: Jeff McKenna, expired in 2014)

Certified Scrum Master (2017, Scrumalliance.org, Coach: Alex Krivitsky)

Professional Experience

Freelance, Yorich **04/2019 - 11/2019**

Position: Project Manager/Business Analyst

Responsibilities:

- projects management;
- projects estimation;
- preparing proposals for top management;
- projects initiation;
- terms/scope/resources and quality control;
- team management, control of team performance;
- communication with customers;
- analysis of the clients' needs and proposing them the best solution to fit their needs and solve their problems identified;
- requirements elicitation, preparation of projects documentation;
- requirements management and control;
- participation in UI/UX analysis and discussions with designer

Business areas of expertise:

- food info for restaurants and cafes;
- security mail transfer;
- audit in the oil-producing company;
- envelopes and cards design apps

Achievements:

- experience with mobile apps development;
- experience in describing the flow and requirements to it for audit system in the oil-producing company

Inprimex www.inprimex.com **07/2018 - 11/2018**

Position: Project Manager

Responsibilities:

- projects management;
- projects estimation, creation of the project plan;
- preparing proposals for top management;
- projects initiation;
- terms/scope/resources and quality control;
- work as a Scrum Master;
- team management, resolving interpersonal conflicts and encouraging team members to improve their skills, control of their performance;
- planning/tracking and conflicts resolution during the iterations within releases/projects;
- communication with customers;
- analysis of the clients' needs and proposing them the best solution to fit their needs and solve their problems identified;
- requirements elicitation, including wireframes design and UI/UX analysis;
- requirements management and control;
- review technical documentation of others

Business areas of expertise:

- logistics;

- mortgage loans;
- real time shopping systems;
- food delivery online;
- gift mobile apps

Achievements:

- experience with mobile apps development;
- recognized by client work on business analysis and process flow development;
- work with the team on platform for supermarket networks encouraging buyers to shop independently without cashiers and total control

Softjourn www.softjourn.com **09/2016 –09/2017**

Position: Project Manager

Responsibilities:

- projects management using different methodologies;
- projects estimation, creation of the project plan;
- preparing proposals for sale accounts;
- projects initiation;
- terms/scope/resources and quality control;
- work as a Scrum Master;
- launching Scrum processes from scratch;
- team management, resolving interpersonal conflicts and encouraging team members to improve their skills, control of their performance;
- planning/tracking and conflicts resolution during the iterations within releases/projects;
- communication with customers;
- analysis of the clients' needs and proposing them the best solution to fit their needs and solve their problems identified;
- requirements elicitation, including wireframes design and UI/UX analysis;
- requirements management and control;
- review technical documentation of others

Business areas of expertise:

- media and entertaiment;
- baby gear rental;
- food services;
- finance

Achievements:

- experience with mobile apps development;
- successfully worked with 2 startups (US- and Europe-based);
- support of mobile apps for wide network of cinemas in Ukraine (Planeta Kino IMAX)

Exadel www.exadel.com **07/2009 –07/2015**

Position: Project Manager

Responsibilities:

- participation in optimizing different processes in office which were utilized from the start, and inherited from other branches of the company;
- participation in hiring, interviewing with HRMs of our office and others, and decision making on appropriate candidates;
- projects management using different methodologies;
- projects estimation, creation of the project plan;
- preparing proposals for sale accounts;
- projects initiation;
- terms/scope/resources and quality control;
- work as a Scrum Master;
- introducing Scrum principles to the ongoing projects;
- launching Scrum processes from scratch;
- team management, resolving interpersonal conflicts and encouraging team members to improve their skills, control of their performance;
- planning/tracking and conflicts resolution during the iterations within releases/projects;
- communication with customers;
- analysis of the clients' needs and proposing them the best solution to fit their needs and solve their problems

identified;
- requirements elicitation, including wireframes design and UI/UX analysis;
- requirements management and control;
- change control management;
- technical documentation design (user guides, deployment instructions, test cases, etc.) and review documentation of others;
- testing systems;
- assisting QA team with enhancement of current testing organization on projects (suggestion of new testing methods, encouraging them learning of automation, etc.);
- motivating developers to become Seniors and Leads

Business areas of expertise:

- mutual funds;
- mockups building and communicating;
- e-commerce;
- social media;
- cement production industry;
- health care services;
- secure file transfer;
- financial analysis

Achievements:

- over 6 successfully completed projects and 3 successfully going ones;
- over 6 with duration of 1000+ hours;
- experience when introduced Scrum processes allowed to reduce expenses (time, resources) between planned and actual result up to 2-2.5 times in comparison with previous subproject;
- many team members became from Junior to Senior and even Leads;
- initiated creation of own QA Department in Donetsk office to become more independent from Minsk office;
- introduced processes from my past experience which increased the efficiency of the branch's profit and, thus, increased loyalty of the corporate head office;
- 3 business trips to the USA (Boston) to work with the customer on-site

Idea Design Studio www.idea.net.ua **10/2008 –07/2009**

Position: Business Development Manager

Responsibilities:

- making the deep analysis of potential customers, the pros and cons of their positioning, benchmarking of their business areas;
- documenting proposals to enhance positioning for customer leads;
- assisting manager with pre-sale negotiations;
- support of existing customers;
- copywriting;
- elaboration of websites contents, including interviews and articles

Achievements:

- gained experience in bench marking of different business areas;
- 6 successfully supported web sites;
- gained certain knowledge on SEO;
- participated in pre-sale on the development of promo site for the brand of local confectry company (Bonjour by Konti)

Xitex Software www.xitexsoftware.com **11/2007 –10/2008**

Position: Project Manager

Responsibilities:

- projects management;
- projects estimation, creation of the project plan;
- preparing proposals for sale accounts;
- projects initiation;
- terms/scope/resources and quality control;
- team management;
- communication with customers;
- copywriting;
- testing systems

Achievements:

- over 5 successfully delivered web projects for local clients;
- initial knowledge of Agile and its various frameworks;
- initial knowledge of PRINCE and CMMI;
- participated in pre-sale on the portation of Namco Bandai video game, Burger Time, to iOS;
- participated in preparation of demo presentation of Donetsk Regional State Administration for MIPIM 2008

Ukrposhta www.ukrposhta.com **05/2007 –11/2007**

Position: Engineer Programmer

Responsibilities:

- maintenance of warehousing system utilized at the enterprise;
- maintenance of accounting system

Education

Donetsk National Technical University **2007**

Computer Science Faculty, Master honours Degree in Economic Cybernetics

Donetsk National University **2005**

Faculty of sidelines, Business documentation Interpreter, honours degree (English, French)