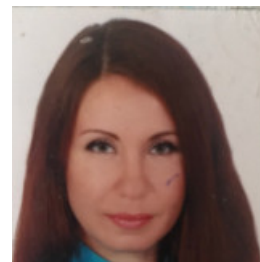


Колодіна Ольга



ВИКЛАДАЧ АНГЛІЙСЬКОЇ МОВИ, ВЧИТЕЛЬ, TRANSLATOR, ADMINISTRATOR

🔄 28 березня 2022 📍 Місто: [Дніпро](#)

📍 Готова до відряджень: [Київ](#), [Львів](#)

Вік: 44 роки

Режим роботи: віддалена робота, часткова зайнятість, плаваючий графік роботи

Категорії: Наука, освіта, переклади, Офісний персонал

✓ Перебуваю в шлюбі ✓ Є діти

[Увійдіть](#) або [зареєструйтеся](#) на сайті як роботодавець, щоб бачити контактну інформацію.

Опис

Olga Kolodina

Location: Lublin, Poland

Nationality: Ukrainian

Candidate for the position: English teacher, teacher of Ukrainian and Russian for foreigners; translator, HR manager, organizer of the learning process, developer of teaching methods.

About me

I am a professional teacher & translator with over 26 years of experience. I am positive, cheerful, attentive, and responsible. Throughout my career, I have worked with groups of various ages, teaching English, Ukrainian and Russian. I've also had the opportunity to work on many translation projects – including text, audio, and live speaking.

I love teaching, because as a teacher, I can positively influence a student's way of thinking or doing. I enjoy developing a curriculum, testing teaching methods, and working closely with the students. I am committed and motivated to provide the best learning experience and ensure the students meet their personal goals.

I am available immediately for a new opportunity, as I have recently relocated to Lublin, however I am also open to relocation if necessary.

Career summary

English Teacher

October 2006 – February 2022

Runova School

Ukraine

- Language teaching using various effective methods

- Working with individual students on a 1 to 1 (individual) basis as well as running classes of up to 12 students
- Delivering lessons while focusing on the students' needs
- Organizing the process of teaching
- Developing and testing methods of teaching
- Creating positive learning environment during the lessons
- Organizing groups of students
- Creating and adhering to a teaching schedule

Translator & Tutor

January 1996 –February 2022

Ukraine

- Performing various translation and interpretation duties from Ukrainian and Russian into English and from English into Ukrainian and Russian, including written texts, audio files, and live speaking presentations.
- Translating text projects, including legal documents, website content, news articles, and corporate reports.
- Upholding strict confidentiality policy when translating personal and diplomatic materials.

Skills & Teaching Methods

- Stops or prevents misbehavior with a minimum of class disruption, awareness.
- Selects the most appropriate instructional model for the objectives being taught.
- Establishes cycles of review, feedback, and testing.
- Keeps the classroom looking organized and tidy.
- Thoroughly prepares for each lesson and activity.
- Gives thought and prep time to the processes involved in lessons and activities.
- Outlines goals & teaches to reach stated goals and objectives.
- Strives for continuity in activities, lessons, and evaluation procedures.
- Keeps knowledge base updated.
- Establishes unit and lesson content that reflects prior learning.
- Presents materials which are developmentally appropriate.
- Gives students "hooks" to set up assimilation and accommodation of information.
- Stops or prevents misbehavior with a minimum of class disruption.
- Selects the most appropriate instructional model for the objectives being taught.
- Divides instructional stimuli into bite-sized pieces.
- Varies instructional pace or tempo to maintain momentum.
- Assists students to augment any partially learned ideas.
- Creates groups according to knowledge and age.
- Develops curriculum and lesson plans that reflect the curriculum.

Education and qualifications

Postgraduate Studies in English Language & Literature via the Faculty of Philology

Dnepr National University, Oles Gonchar of Ukraine

2002 – 2005

Masters' Degree in English Language & Literature via the Faculty of Philology

Dnepr National University, Oles Gonchar of Ukraine

2001

Bachelor's Degree in English Language & Literature via the Faculty of Philology

Dnepr National University, Oles Gonchar of Ukraine