MALYSH ALINA

IT-RECRUITER, 400 000 ГРН.

10 липня 2023 Місто: Іспанія

Готова до відряджень: Київ

Вік: 31 рік
Режим роботи: вільний графік роботи, віддалена робота
Категорії: Легка промисловість

✔ Є діти

Увійдіть або зареєструйтеся на сайті як роботодавець, щоб бачити контактну інформацію.

Опис

Valencia, Spain

SOFT SKILLS

Critical thinking and problem-solving Multi-tasking and strong people skills Ability to work in a team and individually Time Management

Negotiation Skills

HARD SKILLS

Boolean Search
Global Talent Acquisition
Technical Recruiting
X-Ray Sourcing
Interviewing
Linkedin Recruiter, Github, Talentscan, Turbohiring, Wildnest, Snov.io, ATS

EDUCATION

English Philology, Master's degree Kyiv National Linguistics University

LANGUAGUES

English - Advanced German - Beginner Ukrainian - Native Russian - Native

SUMMARY

As an End-to-End Technical Recruiter, I possess excellent communication and relationship-building skills. Skilled in sourcing and hiring top talent in the IT industry, with a focus on IT, tech, and marketing roles, at all levels of seniority. Experienced in international recruitment within the EU, Eastern Europe, LATAM, and Israel. I am a proactive and collaborative team player who is always willing to go the extra mile to ensure success, adapting quickly to meet the needs of the company. Additionally, I am passionate about self-education and continuously seek out new knowledge to enhance my skills.

EXPERIENCE

GLOBAL IT RECRUITER

AllSTARSIT, 2021 - present

Managed the full cycle recruitment process(posting job openings, sourcing passive candidates, screening potential hires, conducting interviews, negotiating, and sending offers)
Conducted HR, and soft-skills interviews, and coordinated all phases of the interview process, ensuring a smooth and efficient experience for both candidates and hiring managers

Communicated with foreign clients, hiring managers, and the marketing team to improve the recruitment process
Created or updated the CV of applicants based on the company standards Established positive relationships with active and potential candidates, providing feedback to them

CUSTOMER SUPPORT MANAGER

Ultimatech, 2020 -2021

Process complaints and issues related to products or services, walking customers through basic troubleshooting or setup processes
Help customers complete purchases, upgrades, returns
Provide advice and technical assistance to the clients as well. Answering phone calls, chats, and emails, responding to customers' questions and complaints

Served as a friendly, hardworking, and punctual employee. Offered new services based on the needs of a customer.

ENGLISH TEACHER

Edelweiss-lessons, 2019 - 2020

Coordinated and conducted lessons for varying age groups. Planned lessons based on student interests
Took part in organizing language school events

I authorize the processing of personal data contained in my curriculum vitae based on art. 13 GDPR 679/16.