

Shahid Iqra

★ **ACCOUNTANT, 20 000 ГРН.**

🔄 5 жовтня 📍 Місто: [Київ](#)

Вік: 21 рік

Режим роботи: повний робочий день, віддалена робота

Категорії: Бухгалтерія, фінанси, облік/аудит

[Увійдіть](#) або [зареєструйтеся](#) на сайті як роботодавець, щоб бачити контактну інформацію.

Досвід роботи

accountant

Ca firm (accounting taxation), india

09.2025 – 08.2026 (11 місяців)

Обов'язки:

- Maintained general ledger and day-to-day accounting records in Tally ERP through end-to-end data entry, achieving zero-error posting and real-time book accuracy.
- Prepared monthly financial statements, including Balance Sheet and Profit and Loss Account, as part of month-end closing to support management decision-making.
- Calculated and deducted TDS on vendor and employee payments across multiple categories, maintaining TDS working sheets to ensure regulatory compliance and on-time return filing.
- Assisted in preparing and filing Income Tax Returns (ITR), ensuring accuracy through document compilation, computation verification, and timely submission.
- Filed monthly GSTR-1 and GSTR-3B returns and performed GST reconciliation between books of accounts and the GST portal, ensuring statutory compliance.
- Filed statutory forms and maintained organized compliance records to support audit readiness.
- Drafted underwriting agreements and managed statutory documentation for regulatory compliance.
- Managed the complete company incorporation process, drafting and submitting forms to regulatory authorities, including INC-33 (eMoA), INC-34 (eAoA), and ADT-1 (appointment of auditor), through the MCA portal.

Освіта

АССА

Спеціальність: Accounting

незакінчена вища, 08.2026 – 12.2028 (2 роки 3 місяці)

DELHI UNIVERSITY

Спеціальність: ACCOUNTING

повна вища, 08.2023 – 08.2026 (3 роки)

Знання мов

Англійська - Середній

Додаткова інформація

Особисті якості, хобі, захоплення, навички: Accounting Software: Tally ERP, Microsoft Excel, Microsoft Word, Microsoft PowerPoint , Genius Taxation & Statutory Compliance: GST compliance and return filing (GSTR-1, GSTR-3B), TDS computation and deduction, Income Tax Return (ITR) filing, Income tax provisions, Statutory forms management Accounting & Reporting: General ledger maintenance, Bank reconciliation, Balance sheet preparation, P&L statement analysis, Financial statement preparation, Accounting standards, Audit standards Soft Skills: Analytical thinking and attention to detail, Time management, Deadline-driven execution

Мета пошуку роботи, побажання до місця роботи: looking for international accounting internships or jobs to gain practical exposure so that i can enhance my skills