

Корний Екатерина

IT-СПЕЦИАЛИСТ, 5 000 ГРН.

🔄 18 октября 2021 📍 Город: [Херсон](#)

Возраст: 26 лет

Режим работы: удаленная работа, частичная занятость, дополнительный заработок

Категории: IT, WEB специалисты, Реклама, маркетинг, PR, Работа для студентов

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Описание

ИНТЕРЕСУЕТ ПОДРАБОТКА

Enthusiastic in finding new and non - standard solutions, eager to contribute to team success through hard work, attention to detail and excellent organizational skills. Clear understanding of main goals and success - oriented and ready to work under pressure of circumstances, processing new ways of finding out creative solutions and training in professional field. Motivated to learn, grow in professional branch.

Experience:

1. Call Centre Operator

6/2017 - 12/2017

Professional skills and responsibilities:

Developed and maintained courteous and effective working relationships.

Proved successful working within tight deadlines and fast - paced atmosphere.

Offered friendly and efficient service to all customers, handled challenging situations with ease.

Effective in building relationships with cold client Base

Comprehensive customer support with: company information presentation, company promo services, discounts actions, tariffs, fulfillment of external callings, sales over the phone calls

1. Shop Administrator, Sales Manager, system administrator

21/09/2018 - 30/04/2021

Automobile Technical Service Center "Japan", PPI Levchenko O.P

Professional skills and responsibilities:

1 Site Service Support for japan.ks.ua

2 Loading of Price lists

3 working in 1C environment dealing with financial statements (debit\credit reports, revenues, excesses, balance sheets accordingly providers invoices, revision.

4 Main Server Maintenance, adjustments

5.Purchase of Goods

6.Auto Parts Sales

7. Inventory

8. Choosing and selling parts on the base of « EMEX« , « Lana « , « Mazda epc2 « , « TECDOC « , « FPS « , « TOYOTA EPC « , « MITSUBISHI « , « AVTO.PRO «

9. Communication with customers and finding out clues and compromises to avoid conflicts

10. Accepting inner calls

- 11. Giving brand consultations, information about product availability and tracking of delivery terms.

1.

IT company

2. 1.Spare Parts Finder

Working with databases,

3.Work in Excel Tables

4. Uploading information on the website

1. 5. Creating pictures

2. 6 video montage

7.smm planner (Instagram+facebook posts)

Education

1) Junior Specialist in Computer Programming, Kherson Polytechnic College(9/2015 - 6/2019,

2) Bachelor of Sience, not accomplished, faculty of Computer Science, Kherson Polytechnic College 9/2019 - 6/2020

3) Bachelor of Sience, not accomplished, faculty of Computer Science, NATIONAL UNIVERSITY INSTITUTE OF shipbuilding ADMIRALA MAKAROVA 9/2021-7/2023

Had been improving practical skills during the studying and got good feedback from the employer.

Additional Certifications

Driving license B category

Professional skills

Experienced user Windows Environment, MS Office applications(Excell Word) , work with Browsers (Opera,Mozilla,Firefox) , Text and Graphical Processors (Word, Word Pad, Power Point)

Languages:

English - B2

Ukrainian - native

Russian - native

Hobby

Guitar, lyrics, books, psychology.

Additional information:

I like developing my individual and professional skills, ready to learn, oriented for long-term working relationship. I'm easy going sociable person. I value people and appreciate working with professionals.