

# Чепель Аліна

## ПЕРЕКЛАДАЧ АНГЛІЙСЬКОЇ МОВИ

🔄 19 апреля  
2022

📍 Город: [Умань](#)



Возраст: 37 лет

Режим работы: свободный график работы, удаленная работа, частичная занятость

Категории: Наука, образование, переводы, Офисный персонал, Туризм и спорт

✓ Состою в браке    ✓ Есть дети

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### Описание

**ALINA CHEPEL**

**Date of Birth: 13 April 1988**

### EDUCATION

**1) National Aviation University (2012 – 2014)**

**Major:** English translation

**2) National Pedagogical Dragomanov University (2008-2009)**

**Major:** Management of preschool education, the teaching of English

**3) Borys Grinchenko Kyiv University (2003-2008)**

**Major:** Preschool education, the teaching of English

### WORK EXPERIENCE

**1). English translator-freelancer** in "KULTIVARIY" (from May 2021 to February 2022);

**2). Teacher of the online English language school "Alpha School"** (from October 2019 to May 2020);

**3). Manager for employment abroad** in the company "Bixter.Work" (from September 2018 to April 2019)

**4). Office manager and from/into English translator** in Media Group "Hope channel Ukraine" (June 2015- present)

Responsibilities: translation of TV programs, and letters; answering and redirecting incoming telephone calls; organizing the office layout and maintaining supplies of stationery and equipment; maintaining the condition of the office and arranging for necessary repairs; meeting guests; controlling correspondence; booking transport.

**5). Copywriter-freelancer in «Nster» company** (October 2012- June 2015)

Responsibilities: writing short advertising articles in English.

**6). Au-Pair in English/German-speaking families in Austria** (April 2012 – July 2012)

Responsibilities: taking care of children in host families.

**7). Au-Pair in English/German-speaking family in Germany**(January 2011 –December 2011)

Responsibilities: taking care of the child in the host family.

**8). Office manager in «Electromech Group» company** (June 2010 – December 2010)

Responsibilities: answering and redirecting incoming telephone calls; organizing the office layout and maintaining supplies of stationery and equipment; maintaining the condition of the office and arranging for necessary repairs; meeting guests; controlling correspondence; booking transport.

**9). Private Tutor of English** (September 2006 – December 2010)

**INTERESTS**

Traveling, listening to music, singing, playing piano, studying.

**ADDITIONAL INFORMATION**

- **Computing Skills:** Microsoft Office, Internet.
- Good level of German.
- Ready to work from Monday to Friday. Looking for a part-time job (up to 3 hours per day).