

Linnyk Alona

РЕКРУТЕР IT, 20 000 ГРН.

€ 30 октября 2023 Р Город: Киев

◆ Готова к командировкам: Львов

Возраст: 36 лет

Режим работы: полный рабочий день, удаленная работа Категории: HR, управление персоналом, IT, WEB специалисты

Войдите или зарегистрируйтесь на сайте как работодатель, чтобы видеть контактную информацию.



Address

Kyiv Ukraine, (Poland, Lodz temporarily)

I'm motivated, goal-oriented and want to develop my skills in recruiting. I've experience working as an HR Generalist, and skills in finding candidates, conducting interviews, and evaluating candidates.

I've analytical and logical skills, I'm a good problem solver, a quick learner, and a big fan of teamwork. I'm passionate about the recruiting process and strive for everything new, which makes me learn and work twice as hard. I strongly believe that people are the key element of business.

Experience

Hillel IT School 07/2023 — 11/2023 Cource Recruitment & HR IT

Understanding of the IT industry

Active search (X-ray, Boolean search, DOU, Djinny, LinkedIn, GitHub)

Ability to find candidates' contacts using various tools

Communication with candidates and follow-up with them

Understanding the structure of interviews and how to conduct them

Work with the Hiring manager

Posting job descriptions, and tracking status and results. Onboarding & adaptation process

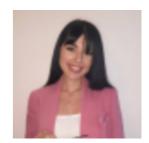
Personnel assessment

HR metrics

Company brand and corporate culture

Conducting one-on-one meetings

Preparing and conducting a performance review



Learned Polish in a short time
I had a great adaptation process in a new team and a new country
Performed daily tasks to support the needs of the store
Worked with clients
Changed the process of creating schedules for the team to electronic ones
Created and developed several promotions for customer
Infi - Plus 08/2021 — 03/2022 HR Generalist Kyiv
Search and selection of personnel
Management of social networks of companies
Work with job sites
Conducting interviews
Assistance in preparing and organizing adaptation for new employees
Maintaining personal document flow of employees, collecting and updating personal data
Organization of corporate events.
Creation and development of corporate culture.
Education
Kamianets - Podilskyi Ivan Ohiienko National University 2008 — 2013 Faculty of History. Master of History.
Skills
Good understanding of IT Market CV Screening
Sourcing (Boolean Search, X-Ray) - LinkedIn, GitHub, Behance, Stack , Kaggle, Dou Interviews
Languages
English - B2
Polish B1
Italian A2
Ukrainian - fluent