

Bartosh Iryna

PROJECT MANAGER

🔄 14 января
2025

📍 Город: [Киев](#)



Возраст: 34 года

Режим работы: полный рабочий день, удаленная работа

Категории: IT, WEB специалисты, Офисный персонал

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Опыт работы

Student Project manager

Prometheus (education), Киев

11.2024 – 01.2025 (2 месяца)

Обязанности:

I gained solid knowledge and practical skills in project management. I studied the basics of planning, risk management, budgeting, and team management, as well as Agile and Waterfall methodologies. Practical tasks and case studies helped me understand how to apply these tools in real projects. Thanks to the course, I learned to approach tasks more systematically and see the bigger picture of a project.

Chief of Staff of Civil Defense

State Enterprise Civil Aviation Plant 410 (industry), Киев

03.2010 – 03.2017 (7 лет)

Обязанности:

Organization of document management within the department at the enterprise;
Conducting briefings with personnel;
Quality control of compliance with civil protection standards at the enterprise;
Communication with governing bodies related to the department's activities (District State Administration, State Emergency Service of Ukraine);
Monitoring the implementation of plans and evaluating work results;
Setting goals and tasks for employees;

Organizing training and development of personnel;
Managing the activities of the company's department;
Preparing reports and analytical materials for senior management

Образование

[National Pedagogical Dragomanov University \(Киев\)](#)

Специальность: Psychology

полное высшее, 09.2009 – 06.2015 (5 лет 9 месяцев)

Дополнительное образование

- Prometheus - Project Management 2024-25
- IBM - Introduction to Project Management 2024
- Ucode - frontend developer 2021

Знание языков

Украинский - Профессиональный (эксперт), Английский - Ниже среднего

Дополнительная информация

Знание компьютера, программ: Google Docs Microsoft Office Jira/Trello/Asana Confluence/Notion Google Workspace Slack Zoom

Личные качества, хобби, увлечения, навыки: Sociability Resilience Flexible Organization Leadership Critical thinking Responsibility

Цель поиска работы, пожелания к месту работы: Job Search Objective: To obtain a position as a Project Manager in an IT company to efficiently manage projects, ensure the achievement of business goals for clients, and contribute to team development. I aim to apply my experience in communication, plann