



Ваш надежный помощник

Customer Support Representative (Advanced English)

📍 Киев,

Компания: Hexa LLC

Рубрики: [IT, WEB специалисты](#), [Офисный персонал](#), [Работа для студентов](#)

Пожелания к сотруднику

Образование: неоконченное высшее

Опыт работы: не требуется

График работы: полный рабочий день

Описание вакансии

Land a dream job with Hexa!

Hexa, an outsourcing company founded in 2015, specializes in full-cycle commercial web project development and management. Our team has been providing content management solutions, marketing and copywriting services to the clients from Europe, as well as the North and South Americas.

Hexa is excited to announce that we are hiring a Customer Support Representative without prior experience.

Please note that this job opening is for the candidates with advanced English only.

Apply for this job if you are:

- a student who wants to balance study with work and practice English skills with native speakers;
- a graduate or a young specialist who seeks financial independence and stability;
- a specialist who wants to work in a comfortable environment where the well-established tradition of team cooperation and friendship is melded with mutual respect.

Requirements:

- advanced English (C1).

Duties:

- provide timely and efficient support for customers via chats, phone calls and email;
- work with orders: process inquiries, control the accuracy of order delivery or control that orders are executed according to the set standards, deadlines, and customers' needs, etc.

We like to work in an easygoing atmosphere, so forget about bureaucracy and formalism as we enjoy a straight talk. Also, expect a friendly team and management who will make sure that all your ideas and concerns are heard and answered.

Working with Hexa also means:

- healthy working environment and a friendly team;
- formal employment in compliance with Ukrainian legislation;
- on-time salary payment (twice a month);
- flexible working hours to suit your individual lifestyle;
- vibrant social calendar including lively parties, team-building activities, corporate events, championships, etc.
- comfortable office located just 9 minutes away from the Kontraktova Ploshcha metro station, the corporate library and lounge zones;
- no dress code, overtime and other factors that would otherwise make your job less attractive.

So hurry up! We can't wait to study your resume!

Контактная информация

Телефон: +38 (093) 308-06-81

Контактное лицо: Валентина

Сайт: <https://hexa.com.ua/ua/holovna/>

Адрес: Киев, ул. Ирининская, 5/24