



Ваш надежный помощник

English or Spanish Customer Support Specialist, 18000 грн.

📍 Львов,

Компания: Orthodontic Experts

Рубрики: [Медицина, фармацевтика](#), [Наука, образование](#), [переводы](#), [Телекоммуникации и связь](#)

Пожелания к сотруднику

Образование: не имеет значения
Опыт работы: не требуется
График работы: полный рабочий день

Описание вакансии

Would you like to become a part of our extremely developing company?

Orthodontic Experts — is a orthodontic practice with a many clinics in USA and a customer support center in Lviv.

We are looking for English or Spanish Customer Support Specialist!

Salary is determined and negotiated depending on English fluency

Requirements:

- Searching for a **Native Speaker or Proficient level of spoken English**
- Experience in communicating with native speakers (FLEX Alumni, Work & Travel, AIESEC and other programs represent a big plus)
- Ability to learn and act fast in a dynamic environment, with customers from US
- Organized working style, with an eye for detail and a problem-solving approach
- Knowledge of computer literacy and good data entry/keyboard skills;
- Ability to work 4 pm — 1 am shift (company provides transportation home)

Responsibilities:

- Answering incoming calls
- Providing support to patients via phone
- Resolving patients issues
- Scheduling appointments
- Entering patient information into a database
- No cold calls/Sales (!)

We offer:

- Great work environment and young collective
- Very competitive salary
- Official employment
- Improving language level through day-to-day communication with native speakers
- Professional development opportunities

Apply only if you have document that allow you to be officially employed

Apply for position ONLY if you are confident that you level of English is excellent (grammar, no accent)

If you feel you fit the position, please

send us your CV:

ortholily@gmail.com

After reviewing your CV we will get in touch with you!

Контактная информация

Телефон: +38 (093) 927-63-35

Контактное лицо: LilyYablonska