



# Dispatcher (USA), 40000 грн.

📍 Одесса, 🕒 20 июля 2024

Компания: [Big City HVAC & Appliance Repair](https://jobs.ua/company/id/1637090) (https://jobs.ua/company/id/1637090) ([Все вакансии](#))

Рубрики: [Работа за рубежом](#), [Ремонт техники и предметов быта](#)

## Пожелания к сотруднику

Образование: не имеет значения  
Опыт работы: от года  
График работы: удаленная работа

## Описание вакансии

Big City HVAC & Appliance Repair is hiring for the position of **Dispatcher**. REMOTE EMPLOYMENT. (USA)

### What are we doing?

We provide repair services for household appliances and HVAC in 4 US states (our office is located in San Diego). We work in the areas of COD, Insurance and Property. We also have an online school, but more on that later)

Now we are faced with an urgent task - to find an active, proactive and self-confident specialist in the dispatcher team!

"Big City" for employees is -

Fast, comfortable adaptation (get to work as soon as possible, but at the same time you know exactly your tasks and the path to achieving them);

A competent team of colleagues (friendly and always ready to help you);

Convenient, structured workflow (telephony, CRM, corporate messengers);

Timely, decent remuneration for employees (salaries are stable, without delays or inconveniences).

### What does the dispatcher work with?

1. Organization and coordination of repair work;
2. Maintaining reports on work in the CRM system;
3. Interact with customers via inbound/outbound messaging, email, Spark, and Yelp. Assigning work to technical specialists;
4. Concluding new contracts with clients "(using the existing database)."

### We will 100% invite you for an interview if you:

1. Previously worked as a dispatcher; or in such areas as Customer Service, Sales, Appliance Repair;
2. Familiar with the technical aspects of renovation work (will be an advantage);
3. You speak spoken English at level B2-C1;
4. Do you like remote work and are ready to start working soon;
5. A sociable, positive person who easily adapts to a new environment and quickly masters the material.

### What the company can offer you:

1. Work schedule (Mon-Fri, from 09:00 to 17:00 PM\19:00 - 03:00 Kyiv time) - a flexible schedule is possible during the high season;
2. A mentor, thanks to whom your work begins in an organized and easy way - Team Leader;
3. Salary - during the probationary period - \$750. After the trial period - a bet of \$1000, if KPIs are met. Career growth - Team leader, Senior dispatcher, Head of department.

### Our resources for getting acquainted:

Main site - [bigcityhomeservice.com/](http://bigcityhomeservice.com/)

The main page of the company director and its owner - [www.instagram.com/mr\\_malinovskiy/](https://www.instagram.com/mr_malinovskiy/)

If, while reading our vacancy, you saw your work experience and you are impressed by our conditions, we are already waiting for your resume! If you thought: **“why am I not in this company yet?”** “We are already waiting for your message! Rather, to discuss the time of the interview, please contact our recruiter - **@SpecialistHR (Daria)**.

### **Контактная информация**

Телефон: +38 (068) 776-34-27

Контактное лицо: DariaDesnytskaya