



Ваш надежный помощник

After Hours Breakdown Coordinator - remote position, 43250 грн.

📍 Киев, 🔄 8 апреля 2025

Компания: [ET Transport](https://jobs.ua/company/id/1640109) (<https://jobs.ua/company/id/1640109>) ([Все вакансии](#))

Рубрики: [Логистика, доставка, склад](#), [Работа за рубежом](#)

Пожелания к сотруднику

Образование:	не имеет значения
Опыт работы:	не требуется
График работы:	полный рабочий день

Описание вакансии

JOB DESCRIPTION – Remote After Hours Breakdown Coordinator.

Duties and Responsibilities include but will not be limited to:

- Provide after-hours support for minor repairs and breakdown issues.
- Answer phone calls and emails to assist drivers in resolving breakdowns and operational issues.
- Coordinate necessary repairs or escalate issues when required.
- Maintain clear communication with the operations team to ensure timely resolution of driver concerns.
- Maintaining constant communication with drivers, vendors, and internal teams (such as Operations and Safety) to keep everyone informed about the status of repairs
- Ensure availability during after-hours from 4:00 p.m. to 12:00 a.m. Eastern Time. Friday - Tuesdays. Wednesdays and Thursdays off.

Qualifications and Requirements

- Previous experience in a logistics, or maintenance coordination role is preferred.
- Knowledge of and mastery of Outlook, Microsoft applications and basic record-keeping systems.
- Fluent in English, bilingual is an asset.
- Team player in a fast-paced environment
- Strong ability to work well under pressure, meet deadlines.
- Strong organizational skills and detail-oriented
- Ability to communicate over the phone.
- Be persuasive and energetic.

Job Types: Full-time, Permanent, Remote

Salary: 35,000 - 43,000 UAH per month

Контактная информация

Контактное лицо: DariaShinkareva