



Регистратор

📍 Киев, ⏰ 13
января

Компания: [Peters&Burg Ltd](#) (<https://jobs.ua/company/id/1626735>) ([Все вакансии](#))

Рубрики: [Медицина, фармацевтика](#), [Офисный персонал](#), [Сельское хозяйство](#),
[агробизнес](#)

Пожелания к сотруднику

Образование: полное высшее
Опыт работы: от двух лет
График работы: удаленная работа

Описание вакансии

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Regulatory Affairs Manager – Ukraine

About the Role

We are seeking a highly skilled and motivated Regulatory Affairs Manager to oversee and coordinate registration processes across Ukraine. This role plays a critical part in ensuring compliance with all regulatory requirements in the agrochemical sector, directly contributing to the success of our projects and clients.

Key Responsibilities

- Manage and coordinate the preparation, submission, and follow-up of product registration dossiers.
- Liaise with regulatory authorities, certification bodies, and internal teams to ensure timely approvals.
- Monitor changes in legislation and regulatory frameworks relevant to the company's activities.
- Develop and maintain registration timelines, ensuring adherence to agreed schedules.
- Maintain accurate records of all registration documentation and correspondence.
- Provide regulatory guidance and support to internal departments.
- Ensure that all activities comply with applicable laws, regulations, and internal policies.

Qualifications & Requirements

- Bachelor's degree in Chemistry, Biology, Agronomy, or a related field.
- Minimum of 2 years' experience in regulatory affairs or a related industry (agrochemical, pharmaceutical, or similar).
- Proven experience working with Ukrainian and CIS regulatory frameworks.
- Strong communication and negotiation skills.
- Upper-intermediate English proficiency (B2+) is required.
- Highly self-organized, detail-oriented, and able to manage multiple projects simultaneously.
- Proficient in MS Office (Word, Excel, PowerPoint).

What We Offer

- Competitive salary package commensurate with qualifications and experience.
- Annual performance-based bonus.

- Opportunity to work in an international and dynamic environment.
- Professional growth and career development opportunities.
- Supportive and collaborative team culture.

Контактная информация

Телефон: +36(304)664-859

Контактное лицо: HRManagerLana