



Ваш надійний помічник

## Web content manager (Full-time), 4000 грн.

📍 Одеса,

Рубрики: [IT, WEB фахівці](#), [Реклама, маркетинг, PR](#)

### Побажання до співробітника

Освіта:	середня
Досвід роботи:	не вимагається
Графік роботи:	повний робочий день

### Опис вакансії

**Job description:** We are looking for a web content manager to coordinate the creation and distribution of various types of content for English-speaking projects. The core skill of a candidate is a **perfect knowledge of English**.

Also, following skills are required:

- Good oral and written communication
- Sense of purpose
- Ability to control your work process and meet deadlines
- Ability to maintain good working relationships with others
- Erudition (if you're curious, we are interested in you)
- Attentiveness
- Responsibility
- Perfectionism (errors should annoy you at an unconscious level )

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- Will consider a student's candidacy
  - Full-time

### What are the responsibilities of web content manager?

1. Find necessary information, write articles in Russian for further translation by freelancers\*
2. Place the orders on freelancing platforms
3. Check results, correct mistakes, optimize the parameters from item 1
4. Post articles on sites

\*In case, you are highly proficient in both spoken and written English, and you have editorial experience, you will only create technical tasks with special requirements (such as a volume, structure, headlines, keywords, etc. They will depend on a project, topic, etc.)

### Контактна інформація

Телефон: +38 (048) 737-57-36

Контактна особа: Анна