



# Junior Accountant

📍 Київ,

Рубрики: [Бухгалтерія, фінанси, облік/аудит](#)

## Побажання до співробітника

Освіта:	повна вища
Досвід роботи:	від року
Графік роботи:	повний робочий день

## Опис вакансії

Our client, international FMCG company is searching for candidates for a position of "**Junior Accountant**".

### Key responsibilities:

- Conducting sections: cash, fixed assets, business trips ;
- Ensures proper accounting/financial transactions for fixed assets and deferred expenses;
- Review and record of expenses in SAP;
- Ensures correct ordering and registration, prolongation of employees' corporate cards;
- Supports Chief Accountant in the implementation projects aimed to improve and optimize the processes of accounting.

### Key requirements:

- Higher education in Finance or Accounting;
- 1+ years of work experience;
- PC literacy: MS Office, SAP;
- Knowledge of Ukrainian Accounting Principles, GAAP, and local tax legislation;
- Fluent Russian, Ukrainian and upper intermediate in English;
- Self-awareness, analytical skills, teamwork.

### Terms of work and payment:

- Schedule works: a five-day workweek, from 09:00 to 18:00;
- official employment;
- Area: Kyiv, city centre;
- Indicate the salary expectation in your CV.

If you are interested please send your CV (in English and in Ukrainian/ in Russian) to the office of ZEST Outsourcing by e-mail: [resume@hr-outsourcing.com.ua](mailto:resume@hr-outsourcing.com.ua) , fax +380 44 594 96 2 with a mark: «**Junior Accountant**», **Kyiv**.

Please, pay attention, that by sending your CV to address of ZEST Outsourcing, you give a consent for processing the personal data, given by you with the purpose of selection and providing the personnel of enterprises and organizations - customers of company.

For detailed information about all open vacancies visit web-site: [www.hr-outsourcing.com.ua](http://www.hr-outsourcing.com.ua) or connect our official page on social networks: [www.facebook.com/zest.outsourcing](https://www.facebook.com/zest.outsourcing) , [vk.com/zest.outsourcing](https://vk.com/zest.outsourcing)

## Контактна інформація

Телефон: +38 (044) 594-96-12  
+38 (096) 960-83-43  
+38 (050) 869-34-67  
+38 (093) 004-42-01

Контактна особа: Спеціаліст по підборі персоналу

Сайт: <http://www.hr-outsourcing.com.ua/>

Адреса: Київ, офіс 419, 2/6 ул. Новозабарская, г. Київ, Україна  
04074