



Ваш надійний помічник

# Customer Service Representative (English Speaker), 6000 грн.

📍 Львів,

Компанія: IGOFX

Рубрики: [IT, WEB фахівці](#), [Бухгалтерія, фінанси, облік/аудит](#), [Реклама, маркетинг, PR](#)

## Побажання до співробітника

Досвід роботи: не вимагається  
Графік роботи: позмінна робота

## Опис вакансії

### Requirements:

- University Degree in a related field of study
- Previous general FX work experience (especially with Meta Trader Platforms) will be considered an advantage
- Ability to work on shifts (7.00-15.00, 15.00 -23.00, 23.00-7.00 (possible night work from home)
- Strong command in written and spoken English
- Excellent communication skills
- Excellent computer skills (Microsoft Excel and Word)

### Responsibilities & Duties

- Assisting clients worldwide through a live support
- Answering e-mails , assisting with the opening of client accounts, amending existing accounts, maintaining client records and liaising with appropriate departments
- Impeccable telephone etiquette and management
- Handling of Back office queries
- Supporting clients with technical and troubleshooting issues
- Reporting to management
- Dealing with complaints of a varying nature promptly and effectively
- Providing support and trouble shooting on Meta Trader platforms
- Providing all relevant information to clients regarding documents and materials for becoming a client

### Benefits

We're proud to offer all team members comprehensive benefits packages that fit their life. Whether you're at IGOFX as a full-time job, in a part-time role, or even if you've taken one of our seasonal positions, we've got the perks for you.

We reward hard work by recognizing accomplishments, by continually providing opportunities to learn and grow, and by fostering a strong sense of community among all team members.

Please, submit the form to apply:

<https://goo.gl/forms/wGnN4jybNs1G9Nvq1>

## Контактна інформація

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