



Ваш надійний помічник

Manager

📍 Київ,

Компанія: BSI Lifestyle

Рубрики: [Туризм та спорт](#), [Наука, освіта](#),
[переклади](#)

Побажання до співробітника

Освіта:	не має значення
Досвід роботи:	від року
Графік роботи:	повний робочий день

Опис вакансії

BSI Lifestyle, international travel and concierge agency, with head office In London, searching for ideal candidate to fill the position of **BSI Lifestyle Manager** to join the team in Kyiv.

Responsibilities and Duties:

- Communicating with Clients, receiving Clients' requests
- Provide high-end luxury service directly to Clients
- Building positive relationship with Clients
- Working closely with operational team
- Awareness in luxury lifestyle management
- Searching and analyzing information in luxury lifestyle segment

Qualifications and Skills:

- Experience in concierge/travel luxury segment 1-3 years
- Positive attitude and self-motivation
- Flexible and proactive
- Ability to take responsibility and act accordingly
- Organizational skills and the ability to multitask, time management
- Good oral and written communication skills, networking
- English upper intermediate, is a must
- Experienced PC user (MS Office)
- Ready to stay connected 24/7

The Successful Applicant:

- Ability to operate independently with guidance and support from the management team.
- Has good soft skills with ability to communicate at any level.

We offer:

- Competitive salary in USD.

- Working hours 09:00 – 18:00, Monday to Friday (Ready to stay connected 24/7).
- Official employment.
- Young and creative team.

To apply for this opportunity, please send your resume and a cover letter to kristina@bsilifestyle.co.uk

Контактна інформація

Контактна
особа: BSILifestyle

Сайт: <http://www.bsilifestyle.co.uk>

Адреса: Київ, улица Антоновича,
103