



Ваш надійний помічник

Remote Logistics Specialist, 25000 грн.

📍 Київ,

Компанія: LED Trucking

Рубрики: [Логістика, доставка,](#)
[склад](#)

Побажання до співробітника

Освіта: не має значення
Досвід роботи: від року
Графік роботи: віддалена робота

Опис вакансії

LED Trucking Inc. is seeking a highly motivated and experienced **Logistics Specialist** to organize schedules, manage shipment delivery, support customers through communication, and report to the Logistics Manager. This work is done in compliance with the procedures defined by the client and in conformance with company procedures. Logistics duties involve daily communication and interaction with drivers and brokers. Logistics specialists find and resolve problems, and be highly attentive to detail. Candidates must be bilingual in English and Russian/Ukrainian. This is a fully remote position. Actively hiring multiple candidates. This position reports directly to the Head of Logistics. The salary for this position is dependent on experience. Pay structure involves monthly base payment plus a performance bonus tier. The average is between \$700-\$1,000 per month with room for growth.

Job Responsibilities:

- Takes client calls and communicates issues with drivers and dispatchers as appropriate
- Monitors all lines of communication and works with dispatch to provide driver and broker solutions
- Updates all systems and spreadsheets with schedules, check-ins, validations, and problem/resolutions
- Keeps notes and passes on shifts effectively to AfterHours departments and omni-channel groups
- Responsible for influencing positive morale and quality customer service
- May assign trips to drivers to assure adequate disbursement of trips between all assigned routes
- Monitors daily system performance and close out loads in a timely manner
- Participates in analysis and review of operating performance to determine best practices
- All other duties, as assigned

Talent Requirements:

- Two (2) years previous Logistics or Tracking experience required
- Two (2) years Transportation Industry experience required
- One (1) year of Customer Service experience is preferred
- High School diploma or equivalent required. Bachelor's degree preferred
- Ability to handle multiple tasks simultaneously and maintain composure under pressure in a fast paced environment
- Demonstrate a high customer service commitment
- Able to demonstrate professional phone etiquette
- Demonstrate excellent time-management skills, analytical skills, and technical expertise.

- Must be bilingual in English and Russian/Ukrainian

During the course of employment, employees may receive and have access to confidential information. All employees are expected to respect and maintain the confidentiality of non-public customer and business records and any other information that LED Trucking Inc. classifies as confidential.

LED Trucking Inc. is committed to as policy of Equal Employment Opportunity and will not discriminate against an applicant or employee on the basis of race, color, religion, creed, national origin or ancestry, sex, physical or mental disability, veteran or military status, genetic information or any other legally recognized protected basis under federal, state or local laws, regulations or ordinances. The information collected by this application is solely to determine suitability for employment, verify identity, and maintain employment statistics on applicants.

Контактна інформація

Контактна
особа: AnitaBoiko