



Ваш надійний помічник

# Проект-менеджер, 30000 грн.

📍 Київ, 🕒 4 січня 2024

Компанія: [Eight Forces](https://jobs.ua/company/id/1633968) (<https://jobs.ua/company/id/1633968>) ([Всі вакансії](#))

Рубрики: [IT, WEB фахівці](#), [Реклама, маркетинг, PR](#)

## Побажання до співробітника

Освіта: не має значення  
Досвід роботи: обов'язковий  
Графік роботи: віддалена робота

## Опис вакансії

### Project Manager Wanted

**Location:** Remote (excluding specific countries; reach out for details).

### About EightForces:

EightForces isn't just another agency. We're birthed by web2 and crypto marketing OGs, with over 100 campaigns led by the core team in the last 6 years.

Our mantra? Powerful branding, smart marketing campaigns, growth hacking, and riding the narratives.

Our ambition? Simple. Becoming the #1 growth agency in web3 in 2 years. Ambitious? Sure. Achievable? With the right crew, absolutely.

### Job Role:

We are looking for a team member who will not only be responsible for meeting team deadlines but also excel in effective communication with our current clients. Additionally, we seek someone who consistently looks for ways to systematize processes and proposes improvements to the workflow.

### Project Planning:

- Develop a detailed project plan outlining the scope, objectives, timelines, and resources required.
- Identify and define project tasks, milestones, and deliverables.
- Create a project schedule and allocate resources accordingly.

### Team Leadership:

- Assemble and lead a project team, ensuring team members understand and fulfill their roles and responsibilities.

### Stakeholder Communication:

- Communicate with clients, team members, and upper management.
- Manage expectations and keep stakeholders informed of project progress.

### Quality Control:

- Establish and enforce quality standards for project deliverables.
- Conduct regular quality assurance checks to ensure project objectives are met.

- Implement corrective actions when necessary.

#### **Progress Tracking and Reporting:**

- Monitor project progress against the established schedule and milestones.
- Generate regular status reports for management and stakeholders.
- Identify and address any deviations from the plan.

#### **Team Building (optional):**

- As we grow, we'll need more hands on deck.
- If you feel like leading the team in the future, it's your chance.
- If you're happy just being the best in your job, we're happy with this, too.

#### **Requirements:**

- 3+ years of experience, or outstanding results if less.
- Excellent verbal and written communication skills.
- Strong leadership skills with the ability to motivate and lead a diverse team.
- Experience in building and managing high-performance teams.
- Exceptional organizational and multitasking abilities.
- Ability to prioritize tasks and manage time effectively.
- Strong analytical and problem-solving skills.
- Flexibility and adaptability to changing project requirements.
- Ability to interact professionally with clients, understand their needs, and manage their expectations.
- A proactive approach to process improvement and a willingness to identify and implement efficiencies in project workflows.
- Experience in working with a marketing agency is a plus.
- Experience in working with Tier-1 teams is a huge plus.
- Understanding Web3 tech and market narratives is a super huge plus.

#### **What do we offer?**

- No-bullshit team focused on driving real results for the clients and the whole web3 ecosystem
- Collaborate with industry leaders and innovators, work with the top projects and VCs
- Unlimited education and growth opportunities
- Competitive salary and benefits

#### **To Apply:**

If you have the skills and experience, and you're interested in the role, please ping us on Telegram @eight\_forces.

#### **Контактна інформація**

Контактна особа: DmytroLizanets

Сайт: <https://eightforces.com>