https://jobs.ua/job-accountant-3846525

Ваш надійний помічник

Accountant

Київ, 1 квітня 2025

Компанія: «Eltoma Corporate Services» (https://jobs.ua/company/id/419604) (Всі вакансії)

Рубрики: Бухгалтерія, фінанси, облік/аудит

Побажання до співробітника

Освіта:	не має значення
Досвід роботи:	від двох років
Графік роботи:	повний робочий день

Опис вакансії

Position Title: Accountant (Remote)
Location: Remote (Work-from-Home)
Employment Type: Full-Time

About Us:
ELTOMA is a dynamic and growing sector company dedicated to providing a quality and value-for-money services. We are seeking a detail-oriented and highly motivated Accountant to join our team remotely. The ideal candidate will play a critical role in managing financial transactions, ensuring compliance with regulations, and providing insights to support business decisions.

Responsibilities:
• Financial Management:

Maintain accurate financial records and ensure proper documentation of transactions.

Prepare, review, and reconcile general ledger accounts.

• Bookkeeping and Reporting:

Manage accounts payable and receivable processes.

Prepare monthly, quarterly, and annual financial statements and reports.

Handle payroll processing and related filings.

• Compliance and Taxation:

Ensure compliance with local regulations.

Assist in preparing and filing tax returns and other regulatory submissions.

• Budgeting and Analysis:

Assist in budgeting, forecasting, and variance analysis.

Provide financial insights and recommendations to management for decision-making.

• Systems and Processes:

Utilize accounting software to manage financial data.

Continuously evaluate and improve financial processes and systems for efficiency.

Qualifications:
• Bachelor’s degree in Accounting, Finance, or a related field (CPA or equivalent certification preferred).
• Proven experience in accounting, finance, or bookkeeping roles (minimum 3 years).

• Proficiency in accounting software such as Sage, QuickBooks, Xero, or similar tools.
• Strong knowledge of Generally Accepted Accounting Principles (GAAP) or International Financial Reporting Standards (IFRS).
• Excellent organizational and time-management skills.
• Strong analytical and problem-solving abilities.
• Ability to work independently in a remote environment.
• Exceptional communication skills, both written and verbal.
Preferred Skills:
• Experience with remote work and collaboration tools (e.g., Skype or Microsoft Teams).
• Familiarity with legal and accounting industry.
• Advanced Excel skills (e.g., pivot tables, VLOOKUPs, macros).
Benefits:
• Flexible working hours and a fully remote work environment.
• Competitive salary and performance-based bonuses.
• Opportunities for professional growth and development.
• Paid time off and health benefits (if applicable).
• A supportive and inclusive company culture.
How to Apply:
To apply for this position, please submit your resume, a cover letter, and any relevant certifications. We look forward to hearing from you!

Контактна інформація

Сайт: http://www.eltoma-global.com